

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 41

DATE: FRIDAY 13 OCTOBER 2017

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1	All Wards	<p>Cabinet Member for Housing Decision Meeting - 10 October</p> <p>The Cabinet Member has made the following decisions:-</p> <p>Fire Safety Update - Local Authority Owned Properties</p> <p>The Cabinet Member for Housing noted the work being undertaken across the Local Authority Housing blocks.</p> <p>(NB as this was an information update report it is not subject to call-in).</p>	<p>Joanne Wildsmith Democratic Services Tel: 9283 4057</p> <p>James Hill Director of Property and Housing</p> <p>Meredydd Hughes, Assistant Director Property</p>

	WARD	DECISION	OFFICER CONTACT
2	Contd/...	<p>Fire Safety Update - Private Sector Owned Properties</p> <p>The Cabinet Member for Housing noted the work being undertaken with property owners and the support being provided by the Private Sector Housing Team.</p> <p>(NB as this was an information update report it is not subject to call-in).</p> <p>The Cabinet Member for Resources held his Decision Meeting on Thursday 12 October 2017</p> <p>The Cabinet Member for Resources, Councillor Frank Jonas, made the following decisions:</p> <ul style="list-style-type: none"> • Report on Broadcasting Council Meetings <p>DECISION:</p> <p>The Cabinet Member for Resources RECOMMENDED to Full Council</p> <p>(1) That the broadcasting of Cabinet/Portfolio and Full committee decision meetings, together with the Scrutiny Management Panel, be web streamed with effect from 1st November 2017, thus allowing the necessary notices and meeting room changes to be made after the Full Council decision.</p> <p>(2) That the web-streaming of themed scrutiny panel meetings be referred to Scrutiny Management Panel to assess and determine for the reasons given in paragraph 3.6.</p> <p>(3) That it notes the Cabinet Member for Resources will keep the arrangements under review, including whether any refinements are needed in due course.</p> <p>(NB - As this item is for determination by Council it is not subject to call-in)</p> <p>In addition, the following information reports were received. No decisions were taken and these items are not, therefore, subject to call in.</p> <ul style="list-style-type: none"> • Portsmouth and South East Hampshire Coroners Update (Information Only). • Monitoring of the First Quarter of 2017/18 Revenue Cash Limits and Capital Programme (Information only). 	<p>James Hill Director of Property and Housing</p> <p>Bruce Lomax Private Sector Housing Manager</p> <p>Vicki Plytas Democratic Services Tel: 9283 4058</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 20 October 2017.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: EDUCATION

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	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	Paulsgrove	<p>Revenue Contribution to Capital Outlay - Kitchen Block at Beacon View Primary School</p> <p>Proposal: That £45,000 of the revenue income generated from the school catering contract payback be converted to capital to pay for some reconfiguration works to the kitchen block at Beacon View Primary School.</p> <p>Under the current school catering contractual arrangements the kitchen at Beacon View Primary School is used as a production kitchen which produces school dinners for a number of Portsmouth schools. Beacon View Primary School is an academy and the production kitchen is included in the 125 year academy site lease. Beacon View Primary School is due to be rebuilt under the Department for Education's Priority School Building Programme and the new school kitchen will not have the capacity to produce the same number of meals.</p> <p>In order to safeguard future school meal production the academy trust have agreed to vary the 125 year academy lease so that the kitchen block will be excluded from the site redevelopment and returned to the Council.</p> <p>Works to reconfigure two additional training rooms in the kitchen block will allow these to be leased to a third party to be used as a teacher training facility generating additional income to help off-set the costs of maintaining the kitchen block.</p>	<p>Caroline Corcoran Head of Sufficiency, Participation and Resources Tel: 9284 1352</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	Milton	<p>Community Infrastructure Levy (CIL) - Neighbourhood spend on Christmas lights at Eastney Road in Milton</p> <p>Proposal: that with full ward member support, the sum of £32,190.00 from the Milton ward neighbourhood CIL total is to be allocated to fund the provision of electrical infrastructure and Christmas lights including all installation, storage and switch on and maintenance costs for 5 years. In the event that the associated energy costs cannot be covered within existing budget, that a further allocation from the Milton ward neighbourhood CIL will be requested.</p>	<p>Claire Upton-Brown, Assistant Director, Culture & City Development Tel: 9283 4299</p>

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning the **validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 20 October 2017**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

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Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	17/00492/FUL Fratton	<p>42 Queens Road Portsmouth PO2 7NA</p> <p>Conversion of existing dwellinghouse to form four self-contained flats with external alterations to include construction of single storey rear extension (following removal of existing rear extension and stairwell) with provision of parking, cycle & refuse storage.</p>	<p>One letter of representation has been received from the occupiers of an adjoining property to the rear raising objection on the grounds of: a) overlooking and resulting loss of privacy; and b) impact on property value.</p> <p>The existing building currently benefits from upper floor windows within its rear elevation serving residential accommodation. In addition to the subdivision of the existing building, planning permission is sought for the construction of a single-storey extension to the rear to form an additional dwelling. As this would only benefit from ground floor windows, it is considered that the proposal would not result in any significant overlooking or privacy issues. The removal of an existing external staircase to the rear elevation of the main building would actually reduce overlooking and privacy issues. The proposal is considered to be acceptable in all other respects.</p>	<p>Gary Christie</p> <p>Tel: 023 9268 8592</p> <p>Conditional Permission</p>
6	17/01474/FUL Hilsea	<p>53 Stubbington Avenue Portsmouth PO2 0HX</p> <p>Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)</p>	<p>Three representations have been received raising objection on the grounds of: (a) too many HMOs in surrounding area; (b) increased pressure on parking and congestion; and, (c) increased refuse.</p> <p>Four comments have also been received in support on the grounds of: (a) property has been used in the past as a HMO and there has never been problems; (b) property is large enough to accommodate 6 persons; (c) the count data is under 10%; (d) there is sufficient parking in the local area; and, (e) there is an increased need for housing and different accommodation types.</p> <p>With regards to the density of HMOs within the neighbouring area (50m radius), granting permission would take the overall percentage of HMO's to 6.45%, which is below the 10% threshold identified in the HMO SPD. There is no increased requirement for off-road parking in accordance with the Parking Standards Supplementary Planning Document for a Class C4 HMO. The application site is also within</p>	<p>Nicholas Smith</p> <p>Tel: 023 9284 1995</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	17/01570/FUL Hilsea	<p>440 London Road Hilsea Portsmouth</p> <p>Change of use from shop (Class A1) to hot food takeaway (Class A5) and installation of external flue (to extraction system) to rear elevation</p>	<p>400m of a high frequency bus route and short walk of the North End District Centre, and its associated shops and services. It is therefore considered that an objection on highway grounds could not be sustained. Conditions could be imposed to secure suitable refuse storage facilities.</p> <p>Three representations have been received raising objection. One is from the adjacent Class A5 unit at No.434 London Road, on the grounds of: (a) the proposal is located within a predominantly residential area; (b) that the hours of operation would result in an increase in noise pollution, especially late at night; and, (c) regarding the significant amount of waste produced. The other 2 objections are from local residents (in an adjacent flat and within Merrivale Road) on the grounds of: (d) no demand for another takeaway; (e) inadequate parking, loading and turning facilities to serve the unit/Merrivale Road used for parking associated with commercial uses in London Road and flats above; proposal would increase pressure on already limited parking availability for those residing in area (especially in evenings); (f) another extraction system would add to noise and odour pollution within vicinity; (g) concern about food waste; and, (h) concern about effect of extraction system on nearby bedroom of adjacent flat.</p> <p>The site lies within the London Road (North) local centre. It is noted that the small parade within which the application site is located predominantly accommodates shops (5no. excluding the application site) and only one other use (a Class A5 use adjacent). The wider local centre has a good range of services and whilst there are a number of other takeaways within the local centre this is not considered to result in an over-concentration of non-shopping uses. The Highway Authority recognises that there is insufficient space on-street to accommodate the likely parking demand associated with the takeaway, however, does not consider that a refusal based on the assumption that customers will choose to park indiscriminately is likely to be upheld on appeal and therefore does not raise an objection providing a condition securing cycle parking for staff is imposed. Environmental Health have no objection subject to the imposition of conditions to deal with odour and noise associated with the extraction system. The proposal is therefore considered capable of support subject to appropriate safeguarding restrictions relating to opening hours (premises to be closed to the public after 11pm) and securing a suitable extraction which deals effectively with cooking odour/fumes and noise.</p>	<p>Alison Pinkney</p> <p>Tel: 023 9283 4305</p> <p>Conditional Permission</p>

	WARD		OFFICER CONTACT
8		<p>Licensing (Policy) Committee - 6 October</p> <p>The Committee made the following decisions:</p> <p>Survey for unmet demand for Hackney Carriage Drivers</p> <ol style="list-style-type: none"> (1) The report was received and noted; (2) The Licensing Committee noted the report conclusions that "there is no significant unmet demand" for the services of hackney carriages within the City of Portsmouth; (3) That, as a consequence of (2) above, the Licensing Committee determined the number of hackney carriages licensed to ply for hire within the city (currently 234 vehicles) as follows: <ul style="list-style-type: none"> • To maintain the current limit of 234 licensed hackney carriages (Option 1) (4) That the Director of Culture & City Development be authorised to amend such policy directives, conditions of licence and application procedures commensurate with any formal resolutions of the committee. <p>[Arising from discussion of this item members also requested that reports be brought back to a future meeting regarding the provision of taxi ranks in the city, the enforcement of parking restrictions at taxi ranks and also on extending disabled access cars maximum age to tie in with the inventory of disabled access vehicles.]</p> <p>Prosecutions, Appeals and Enforcement Action Update - Licensing Matters</p> <p>The report was noted.</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
9		<p>Licensing Sub Committee - 11 October</p> <p>Licensing Act 2003 - Application to vary a premises licence - Ken's Kebab House, 35 Guildhall Walk - the committee granted the application (thereby extending the permitted hours for the provision of late night refreshment until 0500 hours).</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
10		<p>Employment Committee (Special) - Tuesday 17 October at 9.30am in the Executive Meeting Room, Guildhall, Portsmouth.</p> <p>The committee will be considering the following item that was referred for further consideration from its meeting held on 12 September:</p> <ul style="list-style-type: none"> • Substance Misuse - Drug and Alcohol Testing Policy - Port 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
11	All Wards	<p>Southsea Coastal Scheme: Public Events</p> <p>Councillors and residents from across the city are invited to come and meet the team behind the Southsea Coastal Scheme at a series of public events, following the previous consultation in 2014. The scheme is responsible for delivering new flood defences along 4.5km of seafront, from Old Portsmouth to Eastney, to help protect over 8000 homes and 700 businesses in Southsea from major flood events.</p> <p>At these events, the public will be able to find out why this work needs to be carried out and see the research that has been undertaken which has led to the outline concept for the defences. There will also be some initial sketches of design ideas, and residents will have a chance to give their feedback. These will be followed by consultation events on the full design proposals in early 2018.</p> <p>The events will take place on the following dates:</p> <ul style="list-style-type: none"> • Eastney Community Centre: 25 October 2017, 1pm-8pm. • Canoe Lake Tennis Pavilion: 27 October 2017, 1pm-8pm & 28 October 2017, 10am-5pm. • Royal Naval Club & Royal Albert Yacht Club: 31 October 2017, 1pm-8pm. • Cosham Baptist Church: 1 November 2017, 1pm-8pm. • Fratton Community Centre: 3 November 2017, 1pm-8pm. <p>The team will also be giving a presentation at the East Southsea Neighbourhood Forum at the Royal Beach Hotel on 19 October at 7pm.</p>	<p>Gareth Colwell Communications and Engagement Officer Tel: 9283 4284</p>

	WARD		OFFICER CONTACT
12	All Wards	<p>Allotment Charges</p> <p>Allotments charges rise in line with CPI unless separately reviewed. Allotment holders must be given 12 months' notice of any increase and the most efficient means to do this is at the point of annual invoicing on 1 November.</p> <p>Allotment plots charges were last reviewed effective as of 1 March 2016. CPI will be applied from this date, revising the charge from 49p per m2 to 51p per m2 and will be chargeable as of 1 November 2018.</p> <p>Allotment huts charges were last reviewed effective as of 1 November 2014. CPI will be applied from this date and the calculated charge for the assorted range of huts will be chargeable as of 1 November 2018.</p> <p>Allotment tenants will be notified of these charges in the letter to accompany the invoice for the period 1 November 2017 - 31 October 2018.</p>	<p>Adrian Rozier Parks Service Tel: 9283 4686</p>
13		<p>Planning Committee - Wednesday 18th October 2017 at 1pm in the Executive Meeting Room, Floor 3 of the Guildhall</p> <p>The committee will be considering the following applications:</p> <ul style="list-style-type: none"> • 17/01181/FUL - Brunel House 42 The Hard Portsmouth PO1 3DS - External alterations to include replacement of existing windows/panels on front/rear elevations with new full height windows/coloured infill panels; new windows to side wall (north elevation); and installation of new glazed doors and infill glazing to ground floor level below existing canopy. • 17/00288/OUT - 98 London Road Portsmouth PO2 0NA - Outline application for mixed use development for construction of five storey building to provide 810sqm (GIA) shops (Class A1), 317sqm (GIA) medical hub (Class D1), along with 4,164sqm (GIA) of nursing, care home and assisted living accommodation (Class C2), with access from Stubbington Avenue, following demolition of existing building (principles of access, appearance, layout and scale to be considered). • 17/00867/FUL - 8 Montgomerie Road Southsea PO5 1ED - Change of use from purposes falling within a C3 (dwelling house) or C4 (house in multiple occupation) to Sui Generis (house in multiple occupation) for seven or more people. 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
		<ul style="list-style-type: none"> • 17/01049/FUL - Land to Rear of Former Portland Hotel Tonbridge Street Southsea - construction of four-storey building comprising six flats and ground floor office (Class B1A), two integral garages and detached cycle store. • 17/01087/FUL - 52 Craneswater Avenue Southsea PO4 0PB - Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house). • 17/01235/FUL - 11 Playfair Road Southsea PO5 1EQ - Change of use from house in multiple occupation (Class C4) to 7 bedroom house in multiple occupation (Sui Generis). • 17/01310/FUL -6 Admiral Square Nelson Road Southsea PO5 2DQ - Change of use from purposes falling within Class C3 (dwelling house) to purposes falling within Class C4 (house in multiple occupation). • 17/01367/FUL - The Ferryman Guest House 16 Victoria Road South Southsea PO5 2BZ - Construction of first floor rear extension with obscure glazed screens; external alterations to provide "Juliet" balconies; installation of external staircase and hooped ladder access to rear; and installation of PV array at roof level. • 17/01373/HOU - 3 Paignton Avenue Portsmouth PO3 6LL - Construction of first floor rear extension. • 17/01455/FUL - 239 Powerscourt Road Portsmouth PO2 7JJ - Change of use from purposes falling within Class C4 (house of multiple occupation) to 7-bedroom house of multiple occupation (Sui Generis). • 17/01456/FUL - 10 Clarence Road Southsea PO5 2LG - Change of use from dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house). • 17/01556/FUL - 20 Granada Road Southsea PO4 0RH - Change of use from purposes falling within HMO (Class C4) or dwelling (Class C3) to form 8 bedroom HMO (Sui Generis). 	

Part 3 - Information and News Items (cont'd)

FRIDAY 13 OCTOBER 2017

	WARD		OFFICER CONTACT
14	Cosham	<p>Land Rear of 5-7 Spur Road, Portsmouth, PO6 3DY Appeal Ref: 17/00483/FUL Appeal Lodged: 3rd August 2017 Appeal Start Date: 10th October 2017</p> <p>An appeal has been lodged against the refusal of planning permission for Construction of a two-storey office building with provision of cycle & refuse storage (Amended Scheme to 16/01616/FUL)</p> <p>This appeal will be determined by the written representation procedure.</p>	<p>Planning Services Nicholas Smith Tel: 9284 1995</p>